October 6, 2020

Commissioner Zander opened the meeting at 10:00 a.m., with Dennis Zander, Gary Kartevold and Joe Sharbono present. Also present were Don Klempel, Mary Jo Gehnert, Herbaugh, Ranger Review Reporter and Shirley Kreiman Clerk & Recorder.

Items to be added to the agenda:
- Previously approved administrative items: Final Budget Document FY21
- Administrative Items: Great West Engineering Agreement, Great West Engineering Task Order#1
- Correspondence: MACo Notice, State DNRC Leases

A motion was made to add the items to the agenda. Motion seconded. All voted in favor. Motion carried.

Previously approved administrativ items:

Travel-Requests
- Heath Craig to Sumata MT for Range management Meeting Oct 23-25

The request was approved on September 28, 2020.

Contract Amendment Montana Department of Commerce, Treasure State Endowment Program #MT-TSEP-PL-19-159A Revised Exhibit A -updated Wastewater Proposal grant was approved on September 21, 2020.

Air Controls Contract-A contract to replace chiller unit at Law Enforcement Center ($144,754.00) beginning November 9, 2020 was approved on September 21, 2020.

Resolution 2020-21Corrected-Error on previous budget for WG Sewer Revenue & Expenditure of $575,000 included twice Fund #2548 West Glendive Sewer District Operations. Budget Reduced and corrected.

Great West Engineering-West Glendive Wastewater-The Proposal for Engineering Services on West Glendive Wastewater Request for Qualifications was awarded to Great West Engineering, Inc.

Interest Clearing Transfer-The treasurer’s request to transfer $11,559.27 from interest to various funds for August 2020 was approved on September 17, 2020.

Final Budget Document FY 21-The final budget document was approved by the commissioners on September 29, 2020.

Administrative Items:

Resignations: Jeff Metzger, Correction Officer 9/9/20; Alex Couture, Correction Officer 9/8/20; Taylor Sherman, Season Weed Sprayer 9/10/20; Katie Macioroski, Library 9/4/20; Lewis Dobitz, Seasonal Weed Sprayer 9/10/20; Brittany Schwindt, Season Weed Sprayer 9/10/20; Casey Veroye, Seasonal Mosquito Sprayer; Kelly Hafeman, Road Equipment Operator 9/17/20; Christine Ingram, Treasurer Motor Vehicle Clerk 9/17/20; Kelly Murray, Seasonal Cemetery Laborer 9/16/20

New Hires: Deanne Smith 9/1/2020- C&R Elections Deputy; Alex Couture, Correction Officer 9/1/20; Brantley Gordon, Sanitarian, 9/15/20

September Payroll- The board of Commissioners certified the payroll warrants register total and the Invoice Journal total for the month of September 2020 and noted they were in agreement.

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**Total:** 8,648.88

**County of Dawson**

**Dawson County Board of County Commissioners**

**2513**

**GlenDive MT – October 2020**

**2019/2020**

**County of Dawson**

**Treasurer**

**2253 440190 584 Ins Fund Gen Govt**

**2371 420551 548 Ins Fund Public Safety**

**2371 420551 548 Ins Fund Public Safety**

**2371 440551 548 Ins Fund Public Health**

**2371 440551 548 Ins Fund Public Health**

**2404 430263 635 4M FP Lighting**

**2407 430263 650 7M HP Lighting**

**2505 431200 645 5M WG Dike**

**2510 430600 660 WG Public Works**

**2514 430500 665 14M HP Irrig**

**2524 430500 675 24M FP Water**

**2546 430595 697 46M FP Irrigation**

**2548 430600 691 48 WG Sewer**

**2830 430800 552 Junk Vehicle**

**2960 440100 810 BCHP Grant**

**2960 440112 812 PHSI Grant Emergency Preparedness**

**2960 440150 828**

**2960 440151 828 Phep carryover**

**2960 440170 800 Nurse MCH Grant**

**2960 440171 840 MEICHV Grant**

**2960 440172 825 Immunization Grant**

**2960 440173 830 WIC Grant**

**2960 440175 832 Miami Health Grant**

**2960 440176 826 Immun Infras Grant**

**2960 440177 833 Tobacco Grant**

**2960 440190 890 Family Planning**

**2960 440197 829 PHER Grant**

**2960 450308 842 Stepping On Gr Hlth Com-Parent**

**2962 440114 850 Resource Center**

**5712 420210 135 Public Safety-Admin**

**5712 420230 130 Public Safety-St. Pri**

**7370 450312 600 Urban Transportation**
Great West Engineering Agreement - Agreement between Owner and Engineer for professional services to prepare the preliminary engineering reports to for capital improvements to the sanitary sewer system, construction administration associated with such improvements SID formation and grant writing/and or administration where grant funds are utilized.

Great West Engineering Task Order to Owner-Engineer Agreement Task Order 1 - Total compensation for Services of above Agreement $115,000.00. A motion was made to approve both the Great West Engineering Agreement and the Task Order 1. The motion was seconded. All voted in favor. Motion carried.

Old Business:
Mitigation Plan Award Bid - Mary Jo Gehnert DES Director was present and stated that all of the counties are now in agreement to award the bid to the lowest bidder, Integrated Solutions Consulting. A motion was made to award the bid to ISC. The motion was seconded. All voted in favor. Motion carried.

DEQ/Fisher Gravel Conference Call - Still on hold.

New Business:
Certificate of Survey Frank Klempel, Inc. A COS for a Boundary line adjustment-proposing to relocating boundaries between existing tracts via the use of the Boundary Line Adjustment Exemption in the N1/2 SW1/4 of Section 1, Township 20N, R54E in Dawson County. There are two existing tracts of record and with this survey two tracts will remain. Klempel, Inc. owns the south half of section 1. As such, the remainder is exempt to review as it is larger than 160 acres. The commissioners read the staff review. No additional comments were made. A motion was made to approve the use of the claimed exemption and authorize the Clerk & Recorder to file the Certificate of Survey as provided in the Dawson County, City of Glendive and Town of Richery Subdivision Regulations. The motion was seconded. All voted in favor. Motion carried.

Certificate of Survey Phalen Family Transfer - Quinn Wright with Initial Point Surveys submitted a COS proposing to create a parcel by Family Transfer in the SE1/4 Section 30, T17R51E. The total acreage is 20.56 acres. The commissioners read the staff report. A motion was made to approve the use of the claimed exemption and authorize the Clerk & Recorder to file the Certificate of Survey Phalen Family Transfer as provided in the Dawson County and Town of Richery Subdivision Regulations.

MACO Health Care Trust - Renewal Rates and Plans Offered for January 1-December 31, 2021 Plan Year - The commissioner noted that they will be offering the same plans for the County Employees through the Maco health care trust following the recommendation from the Insurance Committee. There will be an anticipated 5% increase in rates. The county will contribute $598 towards any of the off the plans offered to full time employees and prorated for part-time employees. A motion was made to approve the renewal rates. The motion was seconded. All voted in favor. Motion carried.

Contract for School Health Services - Lindsay School - A motion was made to approve the Lindsay School Health Services contract in which the county health department will provide four visits during the school year for $526.25. The motion was seconded. All voted in favor. Motion carried.

Correspondence/Information:
• Public Notice DEQ intent to issue a 401 Water Quality Certification for TransCanada Keystone Pipeline, counties Phillips, Valley, McCone, Dawson, Prairie, Fallon, public comment anytime prior to the Close of Business on November 30, 2020. Public hearing held on November 16, 2020 4:00 pm-8:00 pm. To request a link visit https://mtkeystonexlmeeting.eventbrite.com
• Notice from BLM is proposing to convey 6.41 acres in Dawson County to Montana Fish, Wildlife and Parks. Comments may be submitted [https://eplanning.blm.gov/eplanning-ui/project/124259/510](https://eplanning.blm.gov/eplanning-ui/project/124259/510) or search using the NEPA number: DOI-BLM-MT-C020-2019-0067-EA. Written comments may be submitted on or before October 26, 2020. BLM will not consider comments received via telephone, or email.

• Montana Department of Transportation-Montana’s Non-Metropolitan Local Official Participation Process-comments are being solicited and asked to provide comments by November 13, 2020.

• Notice of Zoning Violation in Forest Park Subdivision-Cameron & Rebecca Olmstead, keeping fowl on the lot not permitted for such use.

• Letter of Support to US Army Corp of Engineers for TC Energy’s Keystone Pipeline Construction Project Individual Permit Application.

• Notice from MACo Health Care Trust that they are now requiring online enrollment.

• Notice from the State Department of Natural Resources and Conservation that state leases in Dawson County are up for renewal. A list of the parcels will posted at the county courthouse from October 15 through January 28, 2021.

**Public Comment:** The commissioners noted that the 1st session in November will be changed from November 3rd to November 4th due to the General Election on the 3rd.

Meeting adjourned at 10:30 a.m.

______________________________  
Dennis Zander, Chairman

______________________________  
Joe Sharbono, Member

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Gary Kartevold, Member

Attest:

______________________________  
Shirley A. Kreiman, Clerk & Recorder
Commissioner Zander opened the meeting at 5:30 p.m., with Dennis Zander, Gary Kartevold and Joe Sharbono present. Also present were, Brant Gordon, Timber Dempewolf, Hunter Herbaugh, Ranger Review Reporter and Shirley Kreiman Clerk & Recorder.

Items to be added to the agenda:
- Previously approved administrative items: New Hires, Resignations, Interest Clearing Transfer, Res #2020-23 Prosecutorial Assistance
- Administrative Items: Task Order#2 PHEP
- Correspondence: BLM Oil & Gas Lease sale, Boiler inspection reports, MDOT Hwy 16 traffic study support letter, DEQ public notice

A motion was made to add the items to the agenda. Motion seconded. All voted in favor. Motion carried.

Prior Meeting Minutes:
A motion was made to approve the minutes for September 15, October 6, 2020. The motion was seconded. All voted in favor. Motion carried.

Old Business:
DEQ/Fisher Gravel Conference call-on hold

Previously approved administrative items:
Board Appointments: Frontier Gateway Museum Board-Kathy McLane to complete the term held by Matt Sadorf, Frontier Gateway Museum Board-Greg Hagenston, reappointed; Board of Health-Amanda Brown to complete the term held by Cindy Heidt; Library Board-David Hrubes, reappointed; Zoning & Planning Commission, Brant Gordon.

New Hires: Sarah Barnick, Library 10-1-2020

Resignations: Kyle Millspaugh 10-8-2020 WG public works

Transfer of Interest- On October 15 the commissioners approved a transfer of funds from the Interest Clearing fund to cover interest from investments to the appropriate designated funds in the amount of $14,641.51 for the month of September 2020.

Resolution #2020-23 Request for Prosecutorial Assistance St. vs. Rieger
On October 19, 2020, the commissioners approved a resolution from the county attorney requesting prosecutorial assistance in the case of State v. Jacob Rieger.

Administrative Items:
Task Order Amendment Number Two for Public Health Emergency Preparedness-Timber Dempewolf stated this is for funding to hire two FTE for 2 years to assist with COVID response. The funding for the communicable disease epidemiologist and the disease intervention specialist is $91,811.84. A motion was made to approve the amendment #2 for PHEP. The motion was seconded. All voted in favor. Motion carried.

New Business:
Fallon Tower Lease Agreement-A lease between Dawson County and the Montana Highway Patrol for lease of a tower, building and equipment located in Dawson County. Commissioner Zander noted they have been working on the agreement for several years. The lease is for 10 years and will automatically renew unless either party provides (60) days written notice to the other party of their intent to terminate. The Lessee shall pay rent in the amount of One Dollar ($1) The Lessee shall pay for all water, sanitation, sewer, electricity, light, heat, gas, power fuel, janitorial and other services incident to the Lessee’s use of the Leased Premises. A motion was made to approve the lease. The motion was seconded. All voted in favor. Motion carried.

Correspondence:
- Treasurer’s Quarterly Report of Cash
- Notice of Resignation on Dawson County Board of Health from Cynthia Heidt
• DEQ Notice of virtual public hearing via Zoom to consider a proposed amendments of ARM 17.3.602 and proposed new rule pertaining to selenium standards for Lake Koocanusa and the Kootenai River. Public Hearing on November 5, 2020 at 10:00 am. Written data, views, or arguments may also be submitted via fax or email (sscherrer@mt.gov) by 5:00 pm on November 23, 2020.
• BLM notice of Oil & Gas Lease Sale
• Boiler Inspection Reports
• MDOT Highway 16 Speed Study letter of support.
• DEQ Public Notice regarding Chinook Wastewater Treatment Plant discharge to Milk River.

Public Comment:
Brant Gordon noted he forward the Chinook DEQ notice to Frank Sein at the City.

Meeting adjourned at 5:45 p.m.

______________________________
Dennis Zander, Chairman

______________________________
Joe Sharbono, Member

______________________________
Gary Kartevold, Member

Attest:

_______________________________________
Shirley A. Kreiman, Clerk & Recorder