Commissioner Zander opened the meeting at 10:00 a.m., with Dennis Zander, Gary Kartevold and Joe Sharbono present. Also present were Pamela Harr, Timber Dempewolf, Hunter Herbaugh, Ranger Review Reporter and Shirley Kreiman Clerk & Recorder.

Items to be added to the agenda:
A motion was made to add the following items to the agenda.
- Administrative Items: Letter of Engagement Olness & Associates
- Correspondence: Notice of Pilt payment

The motion was seconded. All voted in favor. Motion carried.

Bid Opening – Pothole Repair:
Two bids were received.
1. Top Gun Asphalt, Miles City MT $11.00 per Sq. Ft.
2. J&S Construction, Billings MT $7.60 per Sq. Ft.
Commissioner Zander stated that they will review these with the Road Supervisor prior to awarding the bid.

Prior Meeting Minutes:
A motion was made to approve the minutes for June 16, 2020. The motion was seconded. All voted in favor. Motion carried.

Previously Approved Administrative Items:
**Terminations:** Doran Hewitt, 6-15-20 – Seasonal Cemetery Laborer; Kade Deines 7-1-20 – Library Technology Clerk

**Retirements:** Renasu Heafield, 7-16-20 – Health Department Homemaker

**New Hires:** Robert Mittelstaed hired 6-22-20 – Seasonal Road Laborer; Erika Tiedje hired 6-23-20 – Seasonal Cemetery Laborer; David Skerritt hired 6-23-20 – Seasonal Mosquito Sprayer; Deborah Skartved hired 6-29-20 – Civil Deputy – Sheriff

**FSA Form CCC-866** Continuation of Owner’s Crop Information-approved by Board Chairman on June 30, 2020

**Montana Disaster & Emergency Services EMPG Grant**- Obligating Document for Award for Fiscal year ending June 30, 2020 was approved on June 10, 2020.

**Treasure State Endowment Program Grant**-Request for extension until September 2020 for $15,000 update to preliminary engineering report for Dawson County Wastewater System.

Administrative Items:
**Health Department Write-Offs**- A motion was made to approve the write-offs as requested by the health department, June $3,451.64, May $25.95, April $94.03. The motion was seconded. All voted in favor. Motion carried.

**June Payroll**- The board of Commissioners certified the payroll warrants register total and the Invoice Journal total for the month of June 2020 and noted they were in agreement.

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**PAYROLL EXPENSE FOR PERIOD OF JUNE 1 - JUNE 30, 2020**
(Employer Costs Includes Gross plus taxes and benefits including Health & Life Insurance for 3 pay periods)

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## DAWSON COUNTY BOARD OF COUNTY COMMISSIONERS
#### COUNTY OF DAWSON
#### GLENDAVIE MT – July 2020

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**Subtotal** 688,529.37

**Total** 1,102,960.59
Olness & Associates-The commissioners signed a letter of Engagement with Olness and Associates for the audit for the fiscal year ending June 30, 2020. The auditors will be conducting the audit offsite. The audit start date was confirmed for January 25, 2021.

Old Business:
Mitigation Plan Award Bid-Chairman Zander stated they are will waiting on other counties.

DEQ/Fisher Gravel Conference Call-Zander stated that DEQ is still not working in their office.

New Business:
Family Planning Agreement Gabert Medical Services-Health Director Timber Dempewolf was present to answer any questions about the family planning agreement with Gabert Medical Services that was presented. The commissioners asked where the services were provided at our health department or at Gabert Clinic. She stated it was at our office. A motion was made to approve the agreement with Gabert Medical Services for July 1, 2020 through June 30, 2021 for physician coverage for the Family Planning Program in compliance with Title X Guidelines. $200 per half day clinic for providing services to clients at the clinic. The motion was seconded. All voted in favor. Motion carried.

Correspondence/Information:
- Support Letter for the Richey Library Construction Project
- General Services Administration-regarding additional lease administration responsibilities for building leased in Region 8.
- Recommendation from County Compensation Board, recommendation of cost of living not given last year of 2.4% and the cost of living this year of 1.8% a total of 4.2%.
- Notice from Secretary of Interior of a pilt payment for June 2020 of $25,564.

Public Comment:
Pamela Harr-Pamela Harr thanked the commissioners for making it official as to where to place the statue that she was making for placement at the Dawson County Courthouse. She stated that the Billings Foundary has been selected to do the molding work on the statue. She would like input towards the time schedule. A concrete platform is needed. She is hoping that the sculpture will be done before the snow flies. The commissioners met with the Cemetery Department and the CH Maintenance Department regarding the matter. Mike Newton with Fisher Gravel has agreed to provide the cement and assist with the pouring of the concrete. Harr stated that the statue is 8ft wide and the concrete pad will need to be 16’ to accommodate people to walk about it. She also stated that a handrail may be needed to set up from the curb. There was discussion about a possible step being needed. They also discussed having a plaque made regarding the statue.

Meeting adjourned at 10:22 a.m.

DATED this 7th day of July, 2020.

Dennis Zander, Chairman

Gary Kartevold, Member

Joe Sharbono, Member

ATTEST:
Shirley A. Kreiman, Clerk & Recorder
July 13, 2020

Special Meeting to award Bid

Commissioner Zander opened the meeting at 10:30 a.m., with Dennis Zander, Gary Kartevold and Joe Sharbono present. Also present was Shirley Kreiman Clerk & Recorder.

Commissioner Zander stated that the purpose of the meeting was to award the bid for the pothole repair. They consulted with the road supervisor last week. The bid from J&S Construction was the low bid at $7.60 sq. foot. Commissioner Sharbono made a motion to award the bid to J&S Construction. Commissioner Kartevold seconded the motion. All voted in favor. Motion carried.

Meeting adjourned at 10:40 a.m.

DATED this 13th day of July, 2020.

__________________________________
Dennis Zander, Chairman

__________________________________
Gary Kartevold, Member

__________________________________
Joe Sharbono, Member

ATTEST: _________________________
Shirley A. Kreiman, Clerk & Recorder
July 21, 2020

Commissioner Zander opened the meeting at 5:30 p.m., with Dennis Zander, Gary Kartevold and Joe Sharbono present. Also present were Heather Handran, Darby Danishanko, Deanna Mitchell, Greg Cross, Brant Gorden, Craig Stebbins, Kelly Pulse, Gina Roos, Timber Dempewolf, Chad Hansen, Chad Knudsen, Ranger Review Reporter and Shirley Kreiman Clerk & Recorder.

Public Hearing-Review of Preliminary Engineering Report West Glendive Wastewater System-Chad Hansen Great West Engineering-Commissioner Zander turned the meeting over to Chad Hansen to give his presentation. Hansen stated that he was going to give a brief overview of the system and then give his evaluation of the system and then a cost evaluation of options that the commissioners will have. See attached slideshow at the end of these minutes. Public comment period. Linda Peterson-Lohse asked if the area that she lived in, since it wasn’t part of the areas in color would apply to her. Hansen reviewed the map and stated that because the infiltration of runoff water was all being treated by the system and each resident was charged based on the cost of treating the wastewater that all of the residents in the district would be benefited and short answer yes, all the residents within the district would share the cost. Kelly Pulse as if since the Highland Park Subdivision was not in the colored area if the cost was across the board for everybody. Yes. It encompasses the RSID 48 District. Commissioner Zander had a question about 50% non-measured service. Hansen commented that since we cannot replace the service lines, we can never be 100%. Pulse-There was an I and I study done in 1981 and it wasn’t feasible to reduce it. Now it is feasible, can’t we get grants? Hansen. I’m here to present the options and get public input regarding them. Hansen reviewed the funding options. The lines are old, the collection system is 60 years old. The engineering has been done to get us in line for grants. With possible available COVID funding for infrastructure, there is some urgency to get this as an on the shelf project. Once the project is shelf ready, there is apt to be an aggressive bidding environment next year.

Prior Meeting Minutes:
A motion was made to approve the minutes for July 7 & 13, 2020. The motion was seconded. All voted in favor. Motion carried.

Items to be added to the agenda:
A motion was made to add the following items to the agenda.
- Previously approved administrative items: Year end transfer of funds
- Correspondence: support letter Keystone Pipeline, Letter of reference

The motion was seconded. All voted in favor. Motion carried.

Previously approved Administrative Items:
Terminations: Anthony Berg, C/O 7-15-2020
Resignations: Evelyn Bender, Kitchen Assistant 7-17-2020, Cody Preston C/O 7-31-2020

Transfer of Interest- On July 10th the commissioners approved a transfer of funds from the Interest Clearing fund to cover interest from investments to the appropriate designated funds in the amount of $20,135.62 for the month of June 2020.

Year End Transfers- On July 20th the commissioners approved fiscal year end transfers of $100,000 from the Fair fund to the General fund; $13,000 from the Liability Insurance Fund to the General fund; $87,000 from the Airport fund to the General Fund; $53,000 from the airport fund to the Airport Capital Improvement fund and $130,000 from the Sr. Citizen Fund to the Sr. Citizen Capital Improvement Fund.

Old Business:
Mitigation Plan Award Bid- Commissioner Zander noted that other counties are still haggling over the matter.

DEQ/Fisher Gravel-Waiting on DEQ to be in the office.
Pothole Repair Bid-The bid was awarded to J&S Construction on July 13th. The commissioners noted that they had gone out that day and identified the potholes that would be on the repair list.

New Business:
Gina Roos-Cross Petroleum-Gina Roos, Greg Cross, and Craig Stebbins were present to express their concerns that Dawson County had ceased purchasing fuel products from Cross Petroleum and were not shopping locally. A letter and proposal was given to the commissioners and was read. The proposal for $0.04 below posted street retail price. The commissioners noted that departments have the option of where they choose to purchase fuel as a single location does not work for all departments. This information will be passed on to department heads. The commissioners were asked if the fuel was going out for bids. They noted that it fell below the $80,000 requirement for bids. They were asked what price they were paying at Trailstar. The commissioners noted they could not remember off the top of their head, but the information was public and they could provide that information. Do you have any record tracking. We offer 5 locations for fuel purchases, Sharboro noted the only place the road department can fuel easily at is East End. The cemetery is using the cardtrol. The commissioners noted that they like to keep business local and they appreciate the Cross Petroleum and their proposal and the information will be passed on to Department heads.

Action for Eastern Montana-Heather Handran-Handouts were given to the commissioners as well as duplicate copies of the new contract with Action for Eastern Montana for aging services for the fiscal year ending June 30, 2021. Heather noted that the contract is in the basic form that has been in the past, but a few lines have been added. The county match is on page 2, part B. $3,122.00. The information was always known, but it wasn’t in the contract. They oversee 17 counties and 1 tribe and they had trouble with counties turning in their expense reports late, not Dawson county specifically but because of that part D. and Section 5 part A. have been added to ensure timely reporting. She also noted that with budget constraints their liaison position was cut and that employee is fulfilling duties in another position and she (Heather) will be the main point of contact. She currently has a summer helper, and introduced Darby who was present with her. There is an addendum for Care Act funding. There is an administrative cash match $2,115.00. Also included is a copy of the funding formula. She has asked that the commissioners acknowledge the budget sheets and sign off on them as well. A motion was made to approve the contract. The motion was seconded. All voted in favor. Motion carried.

Deb Mooer Conformance Permit for Forest Park Deck and Stairway-It was noted that this permit was submitted to the county planner and had been before the Zoning & Planning Commission. There was a question as whether or not the plans could be altered so that the setback could be met. The item was forwarded on to the commissioners. They met with the contractor and reviewed the plans and verbally acknowledged they would proceed with the conformance permit in session. A motion was made to approve the permit. The motion was seconded. All voted in favor. Motion carried.

Family Planning Agreement SFY21- The Health department submitted a family planning agreement with Richland County for Title X Program services and requirements. Timber Dempewolf, health department director, was present and gave a short overview of the contract. $3,000 a month is allocated to Richland County for Family planning services. The Health department submitted a family planning agreement with Richland County for Title X Program services and requirements. Timber Dempewolf, health department director, was present and gave a short overview of the contract. $3,000 a month is allocated to Richland County for Family planning services. The item was forwarded on to the commissioners. They met with the contractor and reviewed the plans and verbally acknowledged they would proceed with the conformance permit in session. A motion was made to approve the permit. The motion was seconded. All voted in favor. Motion carried.

Resolution #2020-13 Loan from State Allocated Mineral Fund to Highland Park Zoning. Commissioner Zander read the resolution. There was a shortfall in the Highland Park Zoning Fund at year end. This resolution would authorize a loan from the State Allocated Mineral fund to cover the deficit due to unanticipated expenses and paid back over 3 years at the rate of 2.5% interest. Kelly Pulse asked the commission if they had sought loans elsewhere. No, they felt it in the best interest to borrow from themselves in another fund. A motion was made to approve the resolution. The motion was seconded. All voted in favor. Motion carried.

Resolution #2020-14 Loan from State Allocated Mineral Fund to River Road Pipeline Irrigation RSID. Commissioner Zander read the resolution. There was a shortfall in the River Road Irrigation Pipeline district at year end, due to unpaid assessments. This resolution would authorize a loan from the State Allocated Mineral fund to cover the deficit and paid back over 3 years at the rate of 2.5% interest. A motion was made to approve the resolution. The motion was seconded. All voted in favor. Motion carried.
County Right of Way Encroachment Permits-Marty Riedlinger—The commissioners reviewed an encroachment permit for an approach onto County Road 564 in Section 6, Township 16N, Range 56E. It was noted the Road Supervisor has approved the permit. A motion was made to approve the permit. The motion was seconded. All voted in favor. Motion carried.

County Right of Way Encroachment Permits-Cliff Sabo—The commissioners reviewed an encroachment permit for an approach onto County Road 311 in Section 31, Township 17N, Range 57E. It was noted the Road Supervisor has approved the permit. There was some discussion about obtaining a road haul permit prior to putting in the approach. Commissioner Sharbono stated they would not be able to hold up building the approach, but he would follow up on getting a road haul permit. A motion was made to approve the permit. The motion was seconded. All voted in favor. Motion carried.

Correspondence/Information:
Notice of Bid Award—Pothole Repair Bids
Airport-Terminal Project—Letter to Jason Garwood, FAA regarding negotiations Dawson Community Airport on Construction of new terminal project, Amendment No. 1
Letter of Support—for the TC Energy’s Keystone Pipeline Construction Project was sent on July 21, 2020.
Letter of Reference—A letter of reference was written for Barb Roehl.

Public Comment: None

Meeting adjourned at 6:40 p.m.

DATED this 21st day of July, 2020.

__________________________________
Dennis Zander, Chairman

__________________________________
Gary Kartevold, Member

__________________________________
Joe Sharbono, Member

ATTEST: _________________________
Shirley A. Kreiman, Clerk & Recorder
2020 Wastewater PER Hearing

Chad E. Hanson, PE

Preliminary Engineering Report (PER)

- Evaluation of Existing System
  - Compile Inventory and Assess Condition
  - Evaluate Performance
  - Identify Deficiencies
- Alternative Development
  - Determine All Possible Solutions During Alternative Screening
  - Retain Viable Alternatives for Detailed Analysis
- Selection of Preferred Alternative
- Funding and Implementation Plan
Evaluation of Existing Wastewater System

System History

- Serves City of Glendive residents living on west side of Yellowstone River and Dawson County residents living in the West Glendive urbanized area.

- 1959: Original collection system and lagoon constructed.
- 1959 to Present: Collection system expanded, including the Highland Park and Forest Park Subdivisions.
- 2017: Major upgrades completed.
  - Lift Station #2 replaced.
  - Forcemain under Yellowstone River installed to pump wastewater to City’s WRRF and lagoons abandoned.
  - Lift Station #1 rehabilitated and new forcemain to Lift Station #2 installed.
System Components

• Collection System
  • Many of the original sections still vitrified clay pipe (VCP).
  • Documented excessive inflow and infiltration (I&I).

• Pumping Systems
  • Lift Station #1: Rehabilitated as part of 2017 project.
  • Lift Station #2: Replaced as part of 2017 project.
  • Lift Station #3: Small station on private line next to fire hall.

• Treatment
  • Wastewater pumped to City of Glendive for treatment at their new Waste Resource and Recover Facility (WRRF).
Documented Inflow & Infiltration (I&I)

- Preliminary Infiltration/Inflow Analysis for the West Glendive Wastewater Collection System (Morrison-Maierle 1981)
  - 96 gpm of I&I at low groundwater.
  - 1.5 to 2.0 times higher during high groundwater.

- 2011 flow monitoring for 2012 Wastewater PER
  - 120 gpm of I&I during low groundwater conditions.
  - 197 gpm of I&I during high groundwater conditions.

- Lift Station #2 measuring flows since October 2017
  - Measured flows average over 2.94 million gallons per month (67 gpm) more than estimated wastewater flows.
  - Estimated 181 gpm of I&I in September 2019 due to heavy rains.

LS Metered Flows vs. Estimated Wastewater Flows
**Cost of I&I**

- Lift Station #2 Flows from November 2017 to April 2020
  - Total Gallons Pumped = 218,947,980 gallons
  - Estimated Wastewater Flows = 130,273,000 gallons
  - Difference = Estimated I&I = 88,674,980 gallons

- Invoices from City of Glendive over same period totaled $953,031.18 for treatment (equates to $0.0044 per gallon).

- Based on this, the County paid the City of Glendive $385,982.19 over 2½ years (over $154,000 per year) to treat groundwater from I&I.
  - This does not include the power costs for the lift stations to pump the I&I or wear and tear on the pumps.

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**Alternative Development**
**Areas of Concern**

- 2011 flow monitoring divided collections system into five flow basins, Areas 1 to 4 and Highland Park.
- Highland Park measured negligible I&I.

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Life Cycle Costs

- Capital Costs
  - Cost estimate for design and construction based upon similar bid tabs.
  - Construction inflation not included due to unknown schedule.

- O&M Savings
  - Have seen 40% to 70% reduction in I&I on similar projects. Assumed 50% reduction to be conservative.
  - Multiplied reduction by calculated cost per gallon to City of Glendive.
  - Calculated energy savings at Lift Station #1 and #2 due to reduced flows.

- Salvage Value
  - Depreciated value at end of 20 year planning period.

Life Cycle Cost Estimates

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<td>C-3: Area 3 Sewer Replacement</td>
<td>$1,326,000</td>
<td>$(3,600)</td>
<td>$(58,100)</td>
<td>$315,000</td>
<td>$229,300</td>
<td>$952,900</td>
</tr>
<tr>
<td>C-4: Area 4 Sewer Replacement</td>
<td>$1,824,000</td>
<td>$(30,700)</td>
<td>$(495,800)</td>
<td>$475,000</td>
<td>$345,800</td>
<td>$853,200</td>
</tr>
</tbody>
</table>
Selection of Preferred Alternative

Criteria to Rank Alternatives

1. Life Cycle Costs
2. Operation and Maintenance (O&M)
3. Permitting
4. Social Impacts
5. Environmental Impacts
6. Sustainability Considerations
7. Public Health and Safety
8. Land Acquisition
## Decision Matrix

<table>
<thead>
<tr>
<th>Alternative</th>
<th>Life Cycle Costs</th>
<th>Operation and Maintenance</th>
<th>Permitting</th>
<th>Social Impacts</th>
<th>Environmental Impacts</th>
<th>Sustainability Considerations</th>
<th>Public Health and Safety</th>
<th>Land Acquisition</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>C-1</td>
<td>6.0</td>
<td>60</td>
<td>5</td>
<td>35</td>
<td>5</td>
<td>20</td>
<td>7</td>
<td>35</td>
<td>5</td>
</tr>
<tr>
<td>C-2</td>
<td>7.0</td>
<td>70</td>
<td>2</td>
<td>15</td>
<td>5</td>
<td>20</td>
<td>6</td>
<td>20</td>
<td>5</td>
</tr>
<tr>
<td>C-3</td>
<td>8.0</td>
<td>80</td>
<td>2</td>
<td>15</td>
<td>5</td>
<td>20</td>
<td>7</td>
<td>35</td>
<td>5</td>
</tr>
<tr>
<td>C-4</td>
<td>7.4</td>
<td>74</td>
<td>8</td>
<td>36</td>
<td>5</td>
<td>20</td>
<td>8</td>
<td>40</td>
<td>5</td>
</tr>
</tbody>
</table>

It is important to note that the above scoring and weighting are subjective. Alternatives that score overall within 5 points of each other may essentially hold the same degree of preference.
## Alternative C-4 Cost Estimate

<table>
<thead>
<tr>
<th>#</th>
<th>Bid Item</th>
<th>Qty</th>
<th>Units</th>
<th>Unit Price</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>13&quot; PVC Sewer Main</td>
<td>6,300</td>
<td>LF</td>
<td>$100</td>
<td>$630,000</td>
</tr>
<tr>
<td>2</td>
<td>Replace Manholes</td>
<td>17</td>
<td>EA</td>
<td>$7,000</td>
<td>$119,000</td>
</tr>
<tr>
<td>3</td>
<td>Connect to Existing Manhole</td>
<td>2</td>
<td>EA</td>
<td>$1,000</td>
<td>$2,000</td>
</tr>
<tr>
<td>4</td>
<td>Reconnect Sewer Service</td>
<td>100</td>
<td>EA</td>
<td>$900</td>
<td>$90,000</td>
</tr>
<tr>
<td>5</td>
<td>Hayash Fencing</td>
<td>1</td>
<td>LDM</td>
<td>$10,000</td>
<td>$10,000</td>
</tr>
<tr>
<td>6</td>
<td>Type A Restoration</td>
<td>1,500</td>
<td>LF</td>
<td>$100</td>
<td>$150,000</td>
</tr>
<tr>
<td>7</td>
<td>Type B Restoration</td>
<td>5,800</td>
<td>LF</td>
<td>$40</td>
<td>$232,000</td>
</tr>
<tr>
<td>8</td>
<td>Type C Restoration</td>
<td>1,000</td>
<td>LF</td>
<td>$10</td>
<td>10,000</td>
</tr>
</tbody>
</table>

<p>| | | | | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Mobilization</td>
<td>10%</td>
<td></td>
<td></td>
<td>$120,000</td>
<td></td>
</tr>
<tr>
<td>Traffic Control</td>
<td>2%</td>
<td></td>
<td></td>
<td>$24,000</td>
<td></td>
</tr>
<tr>
<td>Contingency</td>
<td>10%</td>
<td></td>
<td></td>
<td>$122,000</td>
<td></td>
</tr>
</tbody>
</table>

**Direct Construction Subtotal** $1,134,000

**Design/Engineering Fees** $4,000

**Total** $1,158,000

---

## Funding Strategy and Implementation Plan

[Details of the funding strategy and implementation plan are not visible in the image.]
Current User Fees and Charges

- **Operations Charge per Unit**
  - Based upon the average operating budget of the West Glendive Public Works Department to operate the wastewater system.
  - Annual operating costs have averaged between $600,000 and $650,000 annually and include fees paid to the City of Glendive for treatment of the wastewater generated in West Glendive.

- **Maintenance Fee per Parcel**
  - Created in conjunction with R$ID #48 in an effort to begin building reserve funds to help with routine maintenance items as well as the long term planning and replacement of aging infrastructure in the system.
  - County transferred $400,000 from previous maintenance fund into new fund when R$ID created.
  - First year collected $92,035.22.

- **Debt Service Charge per Parcel**
  - The debt service charge is related to the $1,963,000 SRF loan assume by the County to help finance the major system upgrades completed in 2017.

Average Monthly Charges

<table>
<thead>
<tr>
<th>District #</th>
<th>District Name</th>
<th>Assessment</th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>annually</td>
<td>monthly</td>
<td>per</td>
</tr>
<tr>
<td>2548</td>
<td>RSID #48 West Glendive Sewer Operations</td>
<td>$575</td>
<td>$47.92</td>
<td>unit</td>
</tr>
<tr>
<td>2648</td>
<td>RSID #48 West Glendive Sewer Maintenance</td>
<td>$67</td>
<td>$5.58</td>
<td>parcel</td>
</tr>
<tr>
<td>3048</td>
<td>West Glendive Wastewater Debt Service</td>
<td>$144</td>
<td>$12.00</td>
<td>parcel</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td><strong>$786</strong></td>
<td><strong>$65.50</strong></td>
<td>EDU</td>
</tr>
</tbody>
</table>
Target Rate

- Established for each community by Montana Department of Commerce.
- MHI data comes from American Community Survey.
- Target rates are calculated as percentage of median household income (MHI).
  - Water & Wastewater = 2.3%
  - Water Only = 1.4%
  - Wastewater Only = 0.9%
- For wastewater only, current average rates are 136% of target rate ($65.50/$48.14).

<table>
<thead>
<tr>
<th>City</th>
<th>West Glendive CDP</th>
</tr>
</thead>
<tbody>
<tr>
<td>County</td>
<td>Dawson County</td>
</tr>
<tr>
<td>Total Population</td>
<td>2,067</td>
</tr>
<tr>
<td>Total Households</td>
<td>879</td>
</tr>
<tr>
<td>Median Household Income</td>
<td>$64,180</td>
</tr>
<tr>
<td>Low &amp; Moderate Income Percent</td>
<td>30.75%</td>
</tr>
<tr>
<td>Percent Poverty</td>
<td>4.5%</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Target Rates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Water &amp; Wastewater</td>
</tr>
<tr>
<td>Water Only</td>
</tr>
<tr>
<td>Wastewater Only</td>
</tr>
<tr>
<td>Solid Waste Only</td>
</tr>
</tbody>
</table>

Potential Funding Sources

- Treasure State Endowment Program (TSEP)
  - Various Grant Amounts Available Depending on Rates vs. Target Rates
    - $600,000 if Rates At or Exceed Target Rate
    - $625,000 if Rates > 125% of Target Rate
    - $750,000 if Rates > 150% of Target Rate
    - 50-50 Match Required
    - Cannot Exceed 50% of Project Costs
- DNRC Renewable Resource Grant and Loan Program (RRLP)
  - Up to $125,000 for Public Facility Grants
  - Conserve, Manage, Develop, or Protect Renewable Resources
- Community Development Block Grant (CDBG)
  - Up to $450,000 for Public Facility Grants
  - > 50% Low to Moderate Income (LMI)
  - User Rate Must Meet or Exceed Target Rate
- Rural Development Grant (RD)
  - Grant Eligibility Determined by Median Household Income (MHI)
    - Up to 15% of Project Costs grant eligible if MHI < $35,200
    - Up to 45% of Project Costs grant eligible if $35,200 < MHI < $47,757
    - Remainder Low Interest Loan
    - Alleviate Health or Sanitation Concerns in Communities with Population Less Than 10,000
- State Revolving Fund (SRF)
  - Low Interest Loans
  - Potential for Up to $500,000 in Loan Forgiveness
### Funding Scenarios

<table>
<thead>
<tr>
<th>Scenario</th>
<th>2021</th>
<th>2022</th>
<th>2023</th>
<th>2024</th>
<th>2025</th>
<th>2026</th>
</tr>
</thead>
<tbody>
<tr>
<td>Scenario 1: Medium Engagement with TSEP</td>
<td>$123,456</td>
<td>$123,456</td>
<td>$123,456</td>
<td>$123,456</td>
<td>$123,456</td>
<td>$123,456</td>
</tr>
</tbody>
</table>

### Implementation Schedule Options

1. Do not complete project and continue to pay City for treatment of I&I.
2. Move forward with project now utilizing reserves and SRF loan funding.
3. Utilize reserves to complete design to have it “on the shelf” and continue to accrue reserves for future construction.
4. Apply for TSEP and DNRC grants in 2022 with intended construction in 2024.
5. Continue to accrue reserves for future project until can fully fund design and construction (approximately 15 to 18 years).
6. Others?
Questions and/or Comments?

Chad Hanson, PE
Great West Engineering
(406) 652-5000
chanson@greatwesteng.com
July 21, 2020

Dawson County Commissioners
Mr. Derek Zander
Mr. Joe Shurtleff
Mr. Gary Kartefield

Reference: Fuel Supply Situation

Dear Commissioners:

Thank you for taking the time to allow me to address this topic. Attached is a summary of the services previously provided to Dawson County. I trust all of your questions will be shared with us and I am confident that reasonable answers will be given.

Sincerely,

Greg Cross
Cross Petroleum Service

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July 21, 2020

Dawson County Board Meeting

Reference: Fuel Supply Situation

Dear Dawson County board members,

Cross Petroleum Service has always strived to provide our county with quality fuels and lubricants at competitive prices and with outstanding service.

Recently, Dawson has ceased purchasing fuel products from CPS. Since this action was taken without notice or discussion we have not had the opportunity to provide you with a counter offer. Nor do we understand the reasons for your decision.

We commend your efforts to shop locally while balancing expenditures with value received. None of us want to see our tax dollars spent there is absolutely necessary. All of us at CPS are determined to help our commissioners achieve that goal.

Our proposal remains the same as previously offered:

1. Gasoline and Glean purchased at the following Cross owned locations will be priced at $2.24 below our posted street retail prices:
   - 320 East Bank Card Lock
   - East End CENEX
   - Cross Roads CENEX
   - Westgate CENEX pipe station
   - Woodpark CENEX

2. Purchases will be documented with signed charge receipts and allocated to the proper county department. Current departments:
   - Cemetery, (30) Old Noon Card Lock, primarily
   - Road Department
   - Transfer Bin

3. All tax exemptions are calculated and applied.

4. CENEX Gasolines are Top Tier Rated and exceed all Original Engine Manufacturer’s requirements.

---

Bilings FAX (406) 255-2166
Glenrose FAX (406) 271-0215
Sidney FAX (406) 433-9668
Box 1507 • 301 Missouri Avenue • Billings, MT 59102 • (406) 252-0516
Box 1380 • 119 Highway 10 • Glenrose, MT 59132 • (406) 277-4025
Box 727 • 223 4th Ave NE • Sidney, MT 59276 • (406) 432-2241
Box 592 • 14 Two Hills Road • Terry, MT 59371 • (406) 861-0800
5. CPS features CENEX Premium Diesel Fuels at standard diesel prices.
   - RoadMaster Clear On Highway Diesel.
   - FieldMaster Dyed Off Road Diesel.
   - All Diesel is seasonally enhanced to meet ambient temperatures demands.

6. Terms are net 30 days. Monthly statements with invoice support is provided.

Thank you for considering this proposal.

Greg Cross
Cross Petroleum Service