Commissioner Zander opened the meeting at 10:00 a.m., with Dennis Zander, Gary Kartevold and Joe Sharbono present. Also present were Hunter Herbaugh, Ranger Review Reporter, and Shirley Kreiman Clerk & Recorder.

Items to be added to the agenda: A motion was made to add the following items to the agenda: Administrative items-Transfer of Funds, Junk Vehicle, Colonial Participation Agreement. The motion was seconded. All voted in favor. Motion carried.

Prior Meeting Minutes:
A motion was made to approve the minutes for November 4, 16 &17, 2020. The motion was seconded. All voted in favor. Motion carried.

Administrative Items:
**Junk Vehicle Transfer**- A motion was made to approve a request from the Sanitarian to transfer unspent funds from FY20 from the Junk Vehicle Fund #2830 to the Junk Vehicle Capital improvement Fund #4020 in the amount of $8,029.10. The motion was seconded. All voted in favor. Motion carried.

**Colonial Participation Agreement**-This was discussed earlier but the commissioners were waiting for more information. If there is 75% participation for employees seen the county employees can receive $10,000 of accidental death and dismemberment coverage through CHUBB for one year. This is no cost to the county. A motion was made participate in the Agreement program. The motion was seconded. All voted in favor. Motion carried.

Old Business:
**DEQ/Fisher Gravel Conference Call**-Commissioner Sharbono stated that he contacted Michael Bacon at the Road Department and he is forwarding the contact information he has for DEQ and Joe will try to get this call set up.

**Resolution #2020-24 Big Sky Rail Authority Board Resolution**-The clerk & recorder noted that she had received a copy of the final resolution that was approved on September 1st. The document was now being sent for electronic signatures and Dawson County has signed it electronically. As soon as a final copy is received it will be entered into the Resolution Book.

**Public Hearing on Abandonment of Portion of Road 506**-Commissioner Sharbono stated that he spoke with Bruce Smith and he stated that he will mail his consent form to the commissioners. There was some discussion about if Bruce Smith would be able to sign as well for the Gaub piece of property as she is deceased and Bruce is taking it over. They will check into this further.

New Business:
**Contract Amendment Number One Cares Act Package Funding Contract #20-25-5-41-170-0**- This is a health department contract for the Home Visiting Task Order. This amendment allows for grant purchases to be made for virtual home visits in the form of upgrades to home visitors laptops older than 4 years, tables with wi-fi or data capabilities, prepaid monthly data for hot spots and or tablets, headphones, microphones, and HIPAA compliant virtual platform subscription.

**Certificate of Survey-Mitchell Family Transfer**-A Certificate of Survey from Everett and Viola Mitchell proposing to create a parcel by family transfer in Section 30, Township 18N, Range 55E. The total acreage involved in this survey is 25 acres. The commissioners had previously reviewed the survey. Commissioner Zander read the recommendation from the County Planner’s staff report. They discussed that there was some confusion between this survey and one previously with Kevin and Dineen Mitchell, but that has been cleared up. A motion was made to approve the use of the claimed exemption and authorize the Clerk & Recorder to file the Certificate of Survey as provided in the Dawson County, City of Glendive and Town or Richey Subdivision Regulations. The motion was seconded. All voted in favor. Motion carried.
Correspondence/Information:
- A letter was sent to Daniel Vondrachek regarding Rainbow Estates Subdivision Purchase Agreement.
- A letter of support was sent for TC Energy’s Keystone Pipeline Construction Project.
- The Commissioners received a copy of County Attorney Agreement for Software Prosecutor by Karpel.

Public Comment:
Meeting adjourned at 10:15 a.m.

Attest:

Shirley A. Kreiman, Clerk & Recorder
December 15, 2020

Commissioner Zander opened the meeting at 5:30 p.m., with Dennis Zander, Gary Kartevold and Joe Sharbono present. Also present were Hunter Herbaugh, Ranger Review Reporter, Brad Mitchell and Cindy Gregory, Deputy Clerk & Recorder.

Items to be added to the agenda: A motion was made to add the following item to the agenda: Administrative items-Support letter for 911 Grant Request. Add this item to Correspondence/Information.

Prior Meeting Minutes:
A motion was made to approve the minutes for December 1, 2020. The motion was seconded. All voted in favor. Motion carried.

Administrative Items:
Sr. Citizens Center- A request was made by Deanna Mitchell to increase the Head Cook’s hours at the Sr. Center from 35 to 40 hours due to the Meals on Wheels cook retiring. The Head Cook will be taking on the responsibilities of the Meals on Wheels program. Motion was made to approve a request from the Sr. Center Director to have the Head Cooks hours increased from 35 to 40 hours. The motion was seconded. All voted in favor. Motion carried.

Health Department- A request from the Health Department to write off charges for July $132.38; August $409.37; September $352.25; October $311.40 and November $507.30. Motion was made to approve the request from the Health Department to write off the charges. The motion was seconded. All voted in favor. Motion carried.

Old Business:
DEQ/Fisher Gravel Conference Call- Commissioner Sharbono stated that Michael Bacon at the Road Department sent him an e-mail with the contact information for DEQ and Commissioner Sharbono will be contacting them to get something set up and then will be getting in touch with Michael Bacon at the Road Department.

Public Hearing on Abandonment of Portion of Road 506- Notifications will need to be prepared and a date needs to be set. Commissioners have received the consent letter from the last land owner, which is under Correspondence. Time will be needed to get the notifications out and the date will be tentatively set during the second session in January. We will make sure that it meets all the statutes, tentatively set the date for the second session in January.

New Business:
Koffler Boundary Line Adjustment, Exempt Survey- A certificate of survey was submitted proposing to relocate boundaries between existing tracts via the use of the Boundary Line Adjustment Exemption. The property is located in the SW1/4 of Section 27, T16N, R55E. There are two (2) existing tracts of record and with this survey two (2) tracts will remain. It was noted that this claim of an exemption does not appear to create a presumption of an attempt to evade subdivision review provided by the Dawson County and Town of Richey Subdivision Regulations. Staff recommends that the County Commissioners approve the use of the claimed exemptions and authorize the Clerk & Recorder to file the Certificate of Survey as provided in the Dawson County, City of Glendive and the Town of Richey Subdivision Regulations. This is a boundary line adjustment. A motion was made to approve the use of the claimed exemption and authorize the Clerk & Recorder to file the Certificate of Survey as proved in the Dawson County, City of Glendive and Town of Richey Subdivisions Regulations. The motion was seconded. All voted in favor. Motion carried.

Professional Services Agreement – Integrated Solutions Consulting. – This is the mitigation Plan for DES. This has been a work in progress. A motion was made to approve the Professional Services Agreement with ISC. The motion was seconded. All voted in favor. Motion carried.

Dennis and Joe thanked Gary Kartevold for his 6 years of service as County Commissioner and presented him with a going away gift.
Correspondence/Information:
• WBI notice of buried pipeline in our community. This is High Consequence Area if a failure occurs.
• Annual Elevator Test Form sent to MT Building Code.
• Consent from Landowner Bruce Smith on abandoning a portion of county Road 506.
• Copy of reply sent to Action for Eastern Montana on verification of CARES Act Funding workplan
• DEQ Public Notice MT-20-19 Application for Permit for Water Discharge from Sidney Sugars Inc. into the Yellowstone River and Ground Water.
• Notice to Steve & Sam Deckert of the intent of Dawson County Road Department intent to not renew the lease agreement for the Deckert pit.
• Notice of funds for Weed Management from MT Dept. of Transportation. Dawson County’s share will be $1,785.72.
• Support letter for the 911 Grant Request.

Public Comment:
Meeting adjourned at 5:40 p.m.

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Dennis Zander, Chairman

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Joe Sharbono, Member

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Gary Kartevold, Member

Attest:

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Cindy Gregory, Deputy Clerk & Recorder